



PART TIME - RESTORE DONATIONS AMBASSADOR (PICKUP DRIVER)

DEPARTMENT: ReStore

LOCATION: Raleigh ReStore, 2420 North Raleigh Boulevard, Raleigh, 27604

SUPERVISOR: Donation Procurement Manager

SUMMARY:

The Donation Pickup Driver (also known as Donations Ambassador) manages the collection of off-site donations, transporting them to the ReStores.

Days and Hours Required for Donation Ambassador Position:

This position is for approximately 24-30 hours a week

Mondays, Tuesdays, and Saturdays are required weekly -- and additional days as needed.

WORK PERFORMED OR KEY RESPONSIBILITIES:

- Ability to drive and operate a manual 26 ft. box truck safely
- Document correspondence with donors
- Perform excellent customer/donor service
- Load and pack materials to minimize damage
- Screen and examine each donation on site
- Coordinate donation receipts with Donation Procurement Manager
- Lead in proper loading and unloading of donated materials
- Act as a representative of Habitat for Humanity, a community leader.

REQUIREMENTS:

- Excellent driving record and 3 years driving experience
- Ability to lift a minimum of 50 lbs, continuously
- Ability to work independently and follow instructions
- Team player with a good attitude intent on helping others and the community.

APPLICATION PROCESS:

- If interested, please email a cover letter and resume to: natalie.chesson@habitatwake.org

We are an equal opportunity employer. Applicants are considered for positions without regard to veteran status, uniformed service member status, race, color, religion, sex, sexual orientation, national origin, age, physical or mental disability, genetic information or any other category protected by applicable federal, state, or local laws.

THIS COMPANY IS AN AT-WILL EMPLOYER AS ALLOWED BY APPLICABLE STATE LAW. THIS MEANS THAT REGARDLESS OF ANY PROVISION IN THIS APPLICATION, IF HIRED, THE COMPANY OR I MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANY TIME, FOR ANY REASON, WITH OR WITHOUT CAUSE OR NOTICE.