



Habitat for Humanity of Wake County ReStore Part-time Donation Pickup Driver

Habitat for Humanity of Wake County is a non-profit organization that partners with families to build safe, decent affordable housing.

Reports to: Donation Procurement Manager

Summary Description: The Donation Pickup Driver manages the collection of off-site donations, transporting them to the ReStore.

General duties include but are not limited to:

- Ability to drive and operate a manual box truck safely
- Document correspondence with donors
- Perform excellent customer/donor service
- Load and pack materials to minimize damage
- Screen and examine each donation on site
- Coordinate donation receipts with Donation Procurement Manager
- Lead in proper unloading of donated materials
- Price the material that comes off the truck
- Act as a representative of Habitat for Humanity, a community leader.

Requirements:

- Clean criminal background check
- Excellent driving record
- Ability to lift a minimum of 50lbs., continuously
- Ability to work independently and follow instructions
- Team player with a good attitude; intent on helping others and the community
- Part time position of 20 hours a week
- Must work every Monday and Saturday, with an additional half day during the week

Habitat for Humanity of Wake County is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

Please mail or e-mail your resume and cover letter to Natalie.chesson@habitatwake.org

No phone calls please!

Natalie Chesson

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